

1 MINUTES

2 KANSAS BOARD OF VETERINARY EXAMINERS

3 Friday, September 28, 2012 via conference call

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5 This teleconference meeting of the Kansas Board of Veterinary Examiners was called to order at  
6 10:00am by Board President Dr. Olson. Board Members in attendance in addition to Dr. Olson were Drs.  
7 Kobuszewski, Norton, Bogue, and Ms. Manderick. Also present were agency staff Dirk Hanson, Cheryl  
8 Mermis, and Larry O'Hara, as well as Board Litigation Counsel Laurie Kahrs. Board members Dr. Carlson  
9 and Dr. Layton, and General Counsel Athena Andaya were not able to attend due to scheduling conflicts.

10 President Olson recognized and welcomed those in attendance.

11 After reviewing the proposed agenda for this meeting, Norton moved to adopt the meeting agenda as  
12 proposed. Kobuszewski seconded the motion. This motion passed on a voice vote with no dissenting  
13 votes. Board members then reviewed the itinerary proposed for the day.

14 A public forum for non-agenda items was offered. No member of the public had requested to appear  
15 prior to, and no member of the public did appear during this public forum.

16 A motion made by Bogue and seconded by Norton to approve the minutes of the previous meeting  
17 passed on a voice vote with no dissenting votes.

18 President Olson asked Kahrs to discuss with the Board additional direction the agency needs from the  
19 Board in terms of what meets and does not meet the minimum requirement for documenting patient  
20 examination findings in medical records maintained by licensee. The Board discussed the issue, reached  
21 a consensus, and directed agency staff on what will constitute compliance with the requirement.

22 President Olson next had Kobuszewski and Hanson update the Board on recent and upcoming Non-  
23 Veterinarian Task Force activities. Board members were encouraged to attend upcoming Task Force  
24 presentations scheduled to be given at State Association district meetings to be held in their area of the  
25 state.

26 The Board next heard an update on the agency budget request that was submitted for FY'13-15. Hanson  
27 reported that as directed by the Board during its August 23, 2012 meeting, the budget request  
28 submitted included increases for salaries and staffing for the agency. The Board instructed staff to share  
29 the Budget office's response to the agency request due out November 1 with the agency President and  
30 Vice-President for their input and direction.

31 The Board next considered whether or not they would approve the jurisprudence exam being given  
32 during the final exam of Kansas State's College of Veterinary Medicine Ethics and Jurisprudence exam,  
33 following the agency director's class lectures to the students on the Kansas Veterinary Practice Act. A  
34 motion made by Bogue and seconded by Norton to approve this exam administration passed on a voice  
35 vote with no dissenting votes

36 President Olson, Kobuszewski, and Hanson next reported to the Board on the recent meeting of the  
37 American Association of Veterinary State Boards. Kobuszewski, who was the Board's delegate to the  
38 AAVSB reported on his votes regarding proposed AAVSB bylaws changes. Board members were  
39 encouraged to attend the upcoming meeting of the AAVSB to be held September 19-22, 2013 in Kansas  
40 City.

41 Board members next considered a proposed agency credit card standard policy (copy attached). With  
42 supporting comments from Board members, Norton made, and Manderick seconded a motion to  
43 approve the standard policy and directing agency staff to add this policy the agency's written policy and  
44 procedure manual. This motion passed on a voice vote with no dissenting votes.

45 The Board members next heard a report of currently ongoing complaint cases, recently completed  
46 cases, and recently received feedback.

47 Licensee correspondence relative to registering veterinary premises inside of retail establishments was  
48 discussed with the Board for their awareness.

49 Board members then considered dates for upcoming meetings. The next meetings of the Board will be  
50 on Friday, November 30 in Wamego; Wednesday, January 30, 2013 at the Capitol; Friday, March 29,  
51 2013 in Manhattan, Sunday June 2, 2013 in Manhattan, Friday, July 26, 2013 in Manhattan; and  
52 Thursday-Saturday, September 19-22, 2013 in Kansas City.

53 The Board next heard a report of the presentation of the recent audit of the agency to the Legislative  
54 Post Audit Committee.

55 Having no other business before the Board, Manderick made, and Kobuszewski seconded a motion to  
56 adjourn. The motion passed on a voice vote with no dissenting votes. The meeting adjourned at 12:15.

57  
58 Signed: \_\_\_\_\_

